

MANAGEMENT CADRE
OSHANA REGIONAL COUNCIL

DIRECTORATE OF EDUCATION, ARTS AND CULTURE

Post Designation	:	Director Grade 3
1x Post	:	Oshakati
Salary Scale	:	N\$28,193 – N\$560,522
Housing Benefits	:	N\$131,280 per annum
Motor Vehicle Allowance	:	N\$123,633 per annum

Appointment Requirements: A B-Degree at NQF Level 7 plus 9 years appropriate experience

Supplementary Requirements: Preference will be given to candidates with a Master's Degree in Education, Finance, Administration and Public Management.

Additional Requirements:

- Four (4) years 'experience at Middle Management (Deputy Director or Similar) or higher level
- Must have planning and analytical skills and have passion for education and be able to adopt to challenges in the region
- The post requires a high level of management in strategic planning, education planning and management, budget planning analysis (public finance management), Procurement management and Public Service Performance Management Systems implementation.
- Must be computer literate and should possess a valid driver's incense.

The ideal candidate would be one with the following virtues, embracing regional and national education vision and mission; cultivate community and communication; being open minded and adaptive to change; using data for greater development; demonstrating honesty and integrity; leading by example; being persuasive; self-motivated and self-starter; high level of ethics and professionalism; problem solving; dedication and commitment. Should be able to instill the culture that ensures that all teaching and non-teaching personnel, including the learner are collaborating toward a common goal while improving standards and opportunities for the region

Important Notes to Applicants:

- The application for employment form (new format) as well as the Health Questionnaire should be properly completed and signed. Failure to properly complete all items on the application form and Health Questionnaire and not attaching the necessary documents to the application form will lead to disqualify the application.
- Application for employment forms should be accompanied by certified copies of the applicant's comprehensive Curriculum vitae and all relevant certified copies of all educational qualifications and proof of Namibian citizenship and certificates of service from previous employers.
- Applicants are reminded to attach academic records, NQA evaluation reports for foreign qualifications and confirmation of probation.
- Interested and suitably qualified persons from designated groups are strongly encouraged to apply.

Human Resource Office or Hand Delivery
Oshana Regional Council
Directorate of Education, Arts & Culture
Private Bag 5518
OSHAKATI

Directorate of Education, Arts & Culture
Human Resource Office
906 Sam Nuyoma Road
Old Complex (Oshakati Town Council)

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